

## Consequential changes due to the Management Restructure Items for Consideration

No.	Page Ref	Item	Appendix Ref												
1.		<b><u>Part 2 : Articles</u></b>													
	16	<p><b><u>Article 9 - Officers</u></b></p> <p><b>Management Structure</b></p> <p>(a) <b>General.</b> The Full Council will engage such staff (referred to as officers) as it considers necessary to carry out its functions.</p> <p>(b) <b>Chief Officers.</b> The Full Council may engage persons for the following posts, who will be designated chief officers:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Post</th> <th style="width: 50%;">Functions and areas of responsibility</th> </tr> </thead> <tbody> <tr> <td>Chief Executive (and Head of Paid Service)</td> <td>Overall corporate management and operational responsibility (including overall management responsibility for all officers).  Provision of professional advice to all parties in the decision making process.  Together with the Solicitor to the Council, responsibility for a system of record keeping for all the Council's decisions and maintaining the Constitution.  Representing the Council on partnership and external bodies (as required by statute or the Council).</td> </tr> <tr> <td>Deputy Chief Executive</td> <td>To support the Chief Executive in the performance of their duties</td> </tr> <tr> <td>Corporate Director</td> <td>To support the Chief Executive in the performance of their duties</td> </tr> </tbody> </table> <p>(b) <b>Head of Paid Service, Monitoring Officer and Chief Financial Officer.</b> The Council will designate the following posts as shown:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Post</th> <th style="width: 50%;">Designation</th> </tr> </thead> <tbody> <tr> <td>Chief Executive</td> <td>Head of Paid Service</td> </tr> </tbody> </table>	Post	Functions and areas of responsibility	Chief Executive (and Head of Paid Service)	Overall corporate management and operational responsibility (including overall management responsibility for all officers).  Provision of professional advice to all parties in the decision making process.  Together with the Solicitor to the Council, responsibility for a system of record keeping for all the Council's decisions and maintaining the Constitution.  Representing the Council on partnership and external bodies (as required by statute or the Council).	Deputy Chief Executive	To support the Chief Executive in the performance of their duties	Corporate Director	To support the Chief Executive in the performance of their duties	Post	Designation	Chief Executive	Head of Paid Service	
Post	Functions and areas of responsibility														
Chief Executive (and Head of Paid Service)	Overall corporate management and operational responsibility (including overall management responsibility for all officers).  Provision of professional advice to all parties in the decision making process.  Together with the Solicitor to the Council, responsibility for a system of record keeping for all the Council's decisions and maintaining the Constitution.  Representing the Council on partnership and external bodies (as required by statute or the Council).														
Deputy Chief Executive	To support the Chief Executive in the performance of their duties														
Corporate Director	To support the Chief Executive in the performance of their duties														
Post	Designation														
Chief Executive	Head of Paid Service														

No.	Page Ref	Item	Appendix Ref				
		<table border="1" data-bbox="384 174 1287 304"> <tr> <td data-bbox="384 174 807 237">Deputy Chief Executive</td> <td data-bbox="807 174 1287 237">Monitoring Officer</td> </tr> <tr> <td data-bbox="384 237 807 304">Corporate Director</td> <td data-bbox="807 237 1287 304">Chief Finance Officer</td> </tr> </table> <p data-bbox="384 344 1139 383"><b>Article 11 – Finance, Contracts and Legal Matters</b></p> <p data-bbox="384 434 826 472"><b>Common Seal of the Council</b></p> <p data-bbox="384 488 1294 815">The Common Seal of the Council will be kept in a safe place in the custody of the Solicitor to the Council. A decision of the Council, will be sufficient authority for sealing any document necessary to give effect to the decision. The Common Seal will be affixed to those documents which in the opinion of the Solicitor to the Council should be sealed. The affixing of the Common Seal will be attested by the Chief Executive or some other person authorised by him/her being the Deputy Chief Executive or Corporate Director.</p> <p data-bbox="384 869 946 943"><u>Action Proposed</u> To agree the changes as set out above</p>	Deputy Chief Executive	Monitoring Officer	Corporate Director	Chief Finance Officer	
Deputy Chief Executive	Monitoring Officer						
Corporate Director	Chief Finance Officer						
2.		<p data-bbox="384 983 858 1021"><b><u>Part 3 : Delegations to Officers</u></b></p> <p data-bbox="268 1055 1262 1167">4.1 <u>Part 3 – Delegations to Officers is attached as Appendix A1 and tracked changes show the amendments which reflect the new Management Structure.</u></p> <p data-bbox="384 1205 1171 1272">In summary, the specific Officer delegations have been updated as follows :-</p> <p data-bbox="384 1312 746 1350"><u>Head of Central Services</u></p> <p data-bbox="384 1350 1283 1417">The delegations of the Head of Central Services be reallocated in all cases to Corporate Director</p> <p data-bbox="384 1458 1262 1570">Where there are other Officer delegations in consultation with the Head of Central Services, these be reallocated to be in consultation with the Corporate Director</p> <p data-bbox="384 1608 751 1646"><u>Head of Communications</u></p> <p data-bbox="384 1646 1287 1787">The delegations of the Head of Communications be reallocated in all cases to the Corporate Director with the exception of HR and communications matters where these are allocated to the Communications Manager.</p> <p data-bbox="384 1827 1262 2007">Where there are other Officer delegations in consultation with the Head of Communications, these be reallocated to be in consultation with the Corporate Director with the exception of staffing matters where these be to the Communications Manager</p>	App A1				

No.	Page Ref	Item	Appendix Ref
		<p><u>Corporate Property Officer</u> Delegations of Corporate Property Officer be reallocated to the Strategic Asset Manager.</p> <p><u>Action Proposed</u> To agree the tracked changes at Appendix A1.</p>	
3.		<b><u>Part 4 : Rules of Procedure</u></b>	
	5.1	<p>Updated with tracked changes to reflect current arrangements</p> <p><u>Action Proposed</u> To agree the tracked changes at Appendix A5.</p>	App A2
4.		<b><u>Part 5 : Codes &amp; Protocols</u></b>	
	6.1	<p>The following job role changes be made :-</p> <p>For Strategic Director – replace with Deputy Chief Executive and Corporate Director For Head of Central Services – replace with Corporate Director For Head of Communications – replace with Corporate Director or Communications Manager as appropriate For Head of Regulatory Services – replace with Head of Strategic Planning and Regulatory Services For role of Monitoring Officer – insert Deputy Chief Executive in place of Head of Communications</p> <p><u>Action Proposed</u> To agree the changes as set out above</p>	-
5.	-	<b><u>Part 6 : Members' Allowances Scheme</u></b> The job role of Head of Communications be updated with the role of Corporate Director <u>Action Proposed</u> To agree the change	-
6.	-	<b><u>Part 7 : Management Structure</u></b> Management structure be updated with latest arrangements <u>Action Proposed</u> To agree the change	-
7.	-	<b><u>Part 9 : Single Equality Scheme</u></b> The job role of Head of Central Services be updated with the role of Corporate Director <u>Action Proposed</u> To agree the change	-
8.	-	<b><u>Part 10 : Whistleblowing Policy etc</u></b> The name, job role and contact details of Head of Communications be updated with the name, job role and	-

No.	Page Ref	Item	Appendix Ref
		contact details of the Corporate Director and the new Monitoring Officer where applicable. <u>Action Proposed</u> To agree the change	